

SECTION C: EDUCATION PROFILE

Name of school attended:

TERTIARY EDUCATIONAL PROFILE:

Please ensure that all copies of degree certificates and original full transcripts, or proof of qualification from any other establishment, are enclosed with this application.

Major field of study at University:

List in chronological order colleges and/or universities attended:

Institution and Location	Dates of attendance	Degree/Qualification obtained	Year awarded

LANGUAGES

First Language: Second Language:
 Other Languages:
 Fluency in English: fluent good average

SECTION D: EMPLOYMENT PROFILE

Present Employer/Organisation:
 Current Position:

SECTION E: PAYMENT / FINANCE INFORMATION

Please give details of how you propose to pay for the programme and support yourself for the duration of studies:

- Applying to organisation for sponsorship Own funds
- Full tuition sponsorship by organisation Partial tuition sponsorship by organisation
- Bank Loan Others (Please specify).....

If employed, have you discussed your attendance on the programme with your employer/organisation and did he/she approve?

Yes No

If the above question is yes, has your employer agreed on the timing and financial requirements for the programme?

Yes No

SECTION F: MEDICAL INFORMATION

PON strives to create opportunities for people with disabilities. In many instances we have not yet eliminated all the barriers. It would, therefore, be helpful for us to know in advance, whether or not you have any special needs so that we can work together to achieve equal access to the programme. Please supply us with the following information

Do you have a disability? Yes No

Type of disability/chronic illness (e.g. wheelchair/eyes):
 Details of your needs (e.g. Access to and inside buildings etc)

SECTION G: REFERENCE REPORTS (Supervisor’s or lecturer’s testimonial)

Please list your references:

Reference 1:			
Name:	<input type="text"/>		
Company:	<input type="text"/>		
Position in Company:	<input type="text"/>		
Telephone: ()	Cell:	<input type="text"/>	
E-mail Address:	<input type="text"/>		
Reference 2:			
Name:	<input type="text"/>		
Company:	<input type="text"/>		
Position in Company:	<input type="text"/>		
Telephone: ()	Cell:	<input type="text"/>	
E-mail Address:	<input type="text"/>		

SECTION H: WHERE DID YOU HEAR ABOUT THE PROGRAMME?

We would be grateful if you could help us with our marketing by answering this section.

Advertising:		Publication:	
Work:		Whom:	
Direct Mail:		When:	
E-mail		Telephone	
Internet:			
Conference/Course		Which:	
PON publicity presentation:		Where:	
Other:			

DECLARATION AND AGREEMENT

I/We, the undersigned, hereby declare that:

To the best of my/our knowledge and belief the information furnished in this application is true and correct and that if it be found to be false, and misleading in any respect, this application may be invalidated and the applicant's registration terminated; and further agree:

That I/We accept liability for damage to Polytechnic property howsoever caused by the Applicant and indemnify the Polytechnic against any loss or damage howsoever caused in respect of property left at the Polytechnic by the Applicant. I/we also indemnify the Polytechnic against any claim whatsoever for damages howsoever caused or arising which the Applicant may sustain whilst registered as a student at the Polytechnic, acknowledging that the Applicant's participation in any sporting or other activity at the Polytechnic or conveyance of the Applicant in any Polytechnic vehicle, shall be at the Applicant's sole and absolute risk. This indemnity shall be binding on the Applicant's Executors and Heirs:

That I/We acknowledge that a Specified Minimum Deposit is required before or on the date of registration each semester. The balance on the account is then payable monthly as per dates specified in the Prospectus Fees section

That a statement signed by the Bursar or his/her delegate shall represent the amount owing to the Polytechnic by me/us, and further that in the event of such amount being handed over for collection I/we shall pay all legal charges incurred on the attorney and client scale:

That I/We shall pay interest on all overdue fees, and disbursements at the rate of 15% per annum compounded monthly and calculated from the first day of each month following the date by which final payment of all fees and disbursements must have been made.

That I/We shall abide by all regulations of the Polytechnic – and further that the applicant shall, if accepted, be under the disciplinary control of the Polytechnic as from the date on which he/she takes up residence at the Polytechnic or the day on which he/she commences studies or attends an orientation week or registers as a student, whichever is earliest, until the Polytechnic accepts a notice of withdrawal from me/us or the applicant fails to renew his/her registration on the due date, whichever is the later:

That I/we accept and understand that the Polytechnic keeps documents, including this Declaration and Agreement, electronically and distributes them as such. The Polytechnic shall at all times be entitled to utilise such documents in electronic format for whatever purpose required and I/We agree that the electronically generated documents shall replace the originals signed by me:

That although the Polytechnic does not take any responsibility for informing parents or guardian or major fee contributor of disciplinary action against a student (whether pending or finalized), academic performance or any other matters relating to the student, the Polytechnic may in its discretion report to the parents or guardian or major fee contributor such breaches of the rules by the applicant as the Polytechnic deems necessary and further to report on any matter concerning progress, conduct, well-being or health of the applicant, and further that the Polytechnic may take all such steps as it considers reasonable in the event of the applicant becoming ill or requiring medical attention without the Polytechnic undertaking any legal obligation to do so.

Signature of Applicant

Date

Signature of Guardian

(If applicant is under 21 years of age or a legal minor)

Date

CHECK LIST: (Please tick ✓)

- All parts of the application has been completed
- Application Fee enclosed
- The following documents are enclosed:**
- Certified copy of Identity Document /Birth Certificate
- Certified copy of latest school results
- Certified copy of certificate, diploma or degree
- Professional Resume
- Report exposing practical experience

For foreign applicants:

- Translation of qualifications - if in foreign language
- Certified copies of qualifications - foreign language
- Namibia Qualifications Authority (NQA) Evaluation
- Certified copy of Study Permit
- Certified copy of Passport

APPLICATION FEE: (FOR OFFICE USE ONLY)

Amount Received: **N\$**

Receipt Number:

Date Received

Stamp